

By-Laws
of the
North Central Regional Solid Waste Cooperative (MassToss)

I. Organization – The structure of the organization that includes participating municipalities and the legal authority

- **Composition – Membership in the North Central Solid Waste Management Cooperative shall be open to all communities who wish to participate.**
- **Structure of organization – the cooperative shall be defined as an intermunicipal agreement between participating communities, with a host community to serve as a funding conduit and to provide office resources to the cooperative.**

II. Board Structure

- **Representatives – One representative from each community for every 15,000 residents or each fraction thereof. Member municipalities are entitled to and encouraged to appoint or elect their representative(s) and have two alternates**
- **Voting – To be able to vote you must be present. A community that has 2 representatives, if one person does not attend they only get one vote.**
- **Standing Committees –When needed, the Board appoints standing committees, such as Finance, Education, etc.**
- **Officers – Chairperson, Vice-Chair, Treasurer, Secretary to be elected by the Board as needed.**

III. Powers – The authority of the Cooperative Board to enter into contracts, or otherwise develop programs is contingent upon municipal approval of the Chief Executive Officer of each member community. Signatory authority would be a combination of the Board and the Executive Officers and staff controlled by the Board. Responsibilities may include the following:

- **Enter into long term service agreements or leases; with approval of the member municipalities, and according to provisions of the General Laws.**
- **Establish user fees based upon use of the programs and equitable cost allocation.**

IV. Membership

- **New members - The Cooperative Board of Representatives may authorize the inclusion of additional member municipalities in the Cooperative by proposing an amendment to this agreement.**
- **Withdrawals - Municipalities may withdraw from the Cooperative at any time. However, a letter of intent to withdraw needs to be received by the Cooperative by second week of January of the current fiscal year.**

V. Description of Program – The Cooperative may contract for the use of or otherwise provide one or more programs for the use of the member municipalities.

Core Activities – Form the Basic functions of the waste management entity.

- Professional staff
- Completing annual reports required by Mass DEP (i.e. Data Sheet, Facility Report Form, Hazardous Waste Report Form)
- Tracking recycling and rubbish transported from each town to assist towns in their recycling budget process
- Applying for federal, state and local grants to implement special programs like school chemical clean-outs and electronics recycling on a local and regional basis.
- Providing technical assistance to residents, businesses, schools and town office in each member community for reducing MSW and toxicity, reusing resources and recycling objectives.
- Representing the cooperative at regional, state and national forums
- Performs general recycling outreach and public education efforts.
- Sell container and bins
- Support regional PAYT Programs

Fee for service – Voluntary participation in programs by member or non-member communities

- Rubbish hauling and disposal
- Recyclables hauling
- Bulk waste/appliances/metal and special waste hauling from town facilities
- Sludge collection
- Household hazardous waste collection
- Brush and stump grinding
- Sludge Hauling and disposal

VI. Amending agreements – Defines the process and restrictions for amending the agreements or the structure of the cooperative. Defines the responsibilities of the board to the governing bodies of the municipalities.

- Amendments require two readings.
 - First reading approved at a 2/3rds majority vote of quorum
 - Second reading at next meeting and approved at a 2/3rds majority vote of quorum